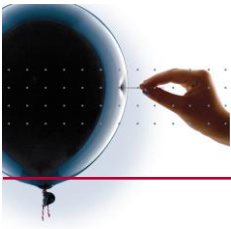


**IQBBA  
FOUNDATION LEVEL  
CERTIFIED BUSINESS  
ANALYST**



## Introduction

The IQBBA training extends our offering further towards early-lifecycle activities. The result of a thorough business analysis (comprehensive, clear and prioritized business requirements) helps to streamline all subsequent development and testing activities. A clear vision of the solution to be built helps to increase quality, lower costs or reduce time to market.

The IQBBA training is particularly useful for business and system analysts, requirement engineers, software testers working at the system and acceptance test levels, project owners and product managers, software architects and customer (“business”) representatives.

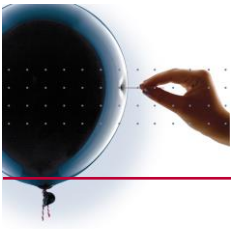
The scheme was developed by an international panel of experts. The content of this scheme can therefore be seen as an international standard. The syllabus thereby makes it possible to train and test internationally at the same level.

The IQBBA certification consists of three levels: Certified Foundation Level Business Analyst (CFLBA), Certified Advanced Level Business Analyst (CALBA) and Certified Expert Level Business Analyst (CELBA). At the moment the Foundation Level is available. An Advanced Level is in the process of being defined.

## Course objectives

The training is understandable and absorbable by everyone, regardless of their level of experience in business analysis. On completion participants will be able to:

- identify business needs and goals;
- define business cases;
- determine the solution scope and approach;
- implement a change process;
- apply common techniques to collect, analyze and document requirements; and
- plan basic activities for solution validation.



### Who should participate?

The Foundation level is suitable for business and system analysts, requirements engineers, product owners and product managers. A basic experience in solution concept, design or development is required.

The Foundation level certification forms a base for a today's key qualification in the business analysis field. The acquired knowledge assures a proficiency in definitions and background about business processes modeling and improving, collecting and analyzing requirements, designing business solutions and working in the area of innovation.

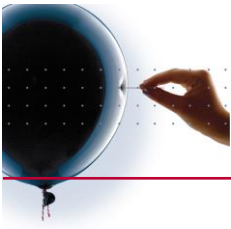
Main focus of the Foundation level certification is put on common rules and standards used in business analysis. An additional topic is the innovation and design as one of major means of building competitive advantage.

### Course outline

1. Fundamentals of Business Analysis
2. Enterprise Analysis
3. Business Analysis Process Planning
4. Requirements Elicitation
5. Requirements Analysis
6. Solution Validation
7. Tools and Techniques
8. Competences
9. Process Improvement
10. Innovation, design and customer

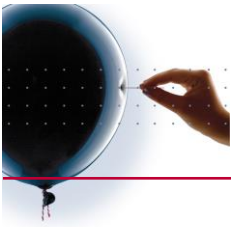
### Course details

- The course includes handouts, refreshments and lunch;
- Standard training language is English unless indicated otherwise or when all participants are Dutch or French speaking. Course material is in English.
- Doors will open at 8:30, training hours are from 9:00 to 17:00 and lunch breaks from 12:30 till 13:30.



### Price information

- For pricing information and the training calendar, please consult our website:  
<http://www.pstestware.com>
- For more information, please contact ps\_testware:
  - Belgium
    - E-mail : [TrainingBE@pstestware.com](mailto:TrainingBE@pstestware.com)
    - Phone: +32-16-35.93.80
  - France
    - E-mail : [TrainingFR@pstestware.com](mailto:TrainingFR@pstestware.com)
    - Phone: +33-3-20.04.97.39



**REGISTRATION FORM**

Name of course: \_\_\_\_\_

Course location: \_\_\_\_\_ Course Date(s): \_\_\_\_\_

Course Fee: € \_\_\_\_\_ x \_\_\_\_ = € \_\_\_\_\_

Exam Fee: € \_\_\_\_\_ x \_\_\_\_ = € \_\_\_\_\_

**TOTAL:** = € \_\_\_\_\_

Registrant(s):

| Full name | Email | Phone | Exam     |
|-----------|-------|-------|----------|
|           |       |       | Yes / No |
|           |       |       | Yes / No |
|           |       |       | Yes / No |

Organisation: \_\_\_\_\_

Contact person (if not registrant): \_\_\_\_\_ Phone No: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Invoice address: \_\_\_\_\_

Our reference number: \_\_\_\_\_

VAT number: \_\_\_\_\_

I have read, understood and agreed to ps\_testware Terms and Conditions, related to courses, as outlined in the accompanying document. Payment will be done based on the received invoice for this registration.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send this completed form to:**

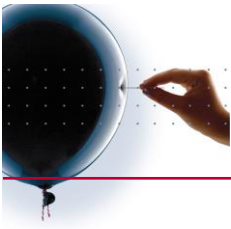
For Belgium:

Fax: +32-16-35.93.88

E-mail: [TrainingBE@pctestware.com](mailto:TrainingBE@pctestware.com)

For France:

E-mail: [TrainingFR@pctestware.com](mailto:TrainingFR@pctestware.com)



### Terms & Conditions ps\_testware courses

A signed registration form, returned to one of the ps\_testware offices indicates that you have read and agreed to the terms and conditions set out below:

1. A place on any course is reserved only upon receipt of a signed course registration form accompanied by a purchase order (if applicable) for an amount equal to the quoted course fee.
2. Full payment for all course activities will be done according payment conditions as will be indicated on the invoice.
3. ps\_testware reserves the right to cancel or re-schedule courses. In the event of such cancellation all paid fees will be credited towards the next available course.
4. In the event of customer cancellation, 25% of course fee will be invoiced if registration is cancelled within 1 month before the course and 100% of course fee will be invoiced if registration is cancelled within two weeks before the course. Course participants can be replaced at no cost. There is no refund possible for the exam fee in case of (exam) cancellation.
5. Specific course details (introduction, intended audience, results, course outline, time table) can be found on our website (<http://www.pstestware.com>) or in the applicable course flyer;
6. Our courses can also be organized on demand, on site at your premises or online;
7. All courses include lunch and refreshments;
8. Course material and exams are in English. Courses are given in the applicable local language. However when not all participants speak the same language, then the English language is used;
9. All prices are excluding VAT;
10. The following group discount is applicable: 3rd participant (-5%), 4th participant (-10%), 5th and 6th participant (-15%);
11. In case of the ISTQB courses, an exam (certification) is chosen to be part of the course, then the exam fee(s) requires to be part of the total quoted course fee. The exam fee for Foundation is €200,00 and for Advanced is €250,00; There is no refund possible for the exam fee in case of (exam) cancellation.
12. Public course dates can be found on our website <http://www.pstestware.com>;